**IT Gov Minutes**

February 7, 2024

Via Zoom

**Attendees:** Noah Daniels, Brenton DeBoef (absent), Gabriele Fariello, Melissa Frost, Brandon Fuller, Marta Gomez-Chiarri, Michael Greenfield, Amanda Izenstark, Shaun Kavanagh, Michael Khalfayan, Ian Lester, Dean Libutti (absent), Matt McDonald, Sanjay Kumar Mupparapu, John Stringer

**Guest:** none

1. Approval of Minutes
   1. January 2024
   2. Noah moved to approve minutes as presented.
   3. All present voted to approve.
2. CIO Updates
   1. None at this time.
3. Project Status Updates
   1. No questions at this time.
4. Conversation with Interim CIO
   1. Committee members introduced themselves and their affiliation.
   2. Noah: IT Gov has been nailing down internal IT policies for operations.
      1. Gabriele: spoke with Abby Benson and Dan Moos about internal policies versus university policies. If they affect no one outside of the internal structure (IT), they do not have to rise up to APC and can be called policies however suggested calling the SOPs (standard operating procedures or processes).
      2. Ian: these policies we discussed impact the whole of URI as it relates to IT usage.
      3. Michael: the discussion was about establishing policies for securing out IT insurance and the IT audit.
      4. Mike K: we’ve already reviewed and accepted these policies.
   3. Marta: what does Gabriele feel are the top items on your list that we can help you with before we revisit the policy discussion again? What have you been charged with by the Administration?
      1. Gabriele: will present a full recommendation to Abby Benson at the end of sixty days. Priorities are cyber security and audits centered around that, consideration of changes to the finance and human resources systems (ERP) in conjunction with the State’s move to Workday, and to generally keep things moving and from falling apart.
         1. He does have some concerns that he will address including staff concern about job security and the need to undergo a transformation with Agile / Scrum project management. Also, to implement first iteration of change management. These are holdovers from his first stint at URI in 2018. Lastly, rearrange the ITS organization so the CIO has fewer direct reports, and the services are better aligned.
   4. Michael G: role of IT Gov is in the University Manual. His interpretation is that this committee provides input to ITS about its overall plans and directions from outside orgs.
   5. John: are you thinking about ITIL-type provision?
      1. Gabriele: Yes, some and it will be discussed with Abby Benson and IT Gov. And decisions will include thoughts about IBB (incentive-based budgeting) in an area that doesn’t bring in income, rather pushes out services.
      2. John: current thinking of IBB steering committee in the initial iteration: all tuition revenue distributed to colleges on credits and centralized services will be reviewed and charged out by different metrics. IT is likely to end up in bucket based on headcount and core services provided out of that budget, with some nuances, especially with regard to Research Computing that can use chargebacks to grants on services used supporting those grants.
         1. Matt: shared the website for IBB and that if individuals have concerns, please bring them to the IBB committee.
   6. Ian: there was talk about some major initiatives, do we have a timeline for having a permanent CIO so we can decide how to approach the priorities?
      1. Gabriele: the VP of A&D will be first and then the CIO search will start.
      2. Noah: the search committee has not started. Committee includes Noah and John Stringer.
5. Open Forum
   1. Upcoming Meetings
      1. Next meeting is WED 03/06/2024 at 9 AM via Zoom.