**IT Gov Minutes**

October 2, 2024

Via Zoom

**Attendees:** Noah Daniels, Brenton DeBoef (absent), Gabriele Fariello, Melissa Frost, Brandon Fuller, Marta Gomez-Chiarri, Michael Greenfield, Amanda Izenstark, Shaun Kavanagh, Michael Khalfayan, Ian Lester, Dean Libutti, Matt McDonald (absent), Sanjay Kumar Mupparapu, Linsdey Nottage, Dennis Sagamang (absent), John Stringer

**Guest:** none

1. Approval of Minutes
   1. September 2024
   2. Noah moved to approve minutes; Amanda seconded.
   3. All present voted to approve.
2. Project Status Updates
   1. We will be changing the format to the document moving ahead so make it less clunky.
   2. Mike K: SSO testing Oracle Solution for single sign on. The Application Gateway is a product that satisfies our needs and testing needs in progress. By end of October, we will have an idea of when we can move ahead. The cut-over to SSO next weekend is off the table.
   3. Noah: Was sensitive information accessed in the breach? Was FacSen’s pushback a reason for the breach? GF: No, FacSen is not the reason. Will work with Mike K for post-mortem to share with CTI, FacSen, and IT Gov.
      1. Noah recommended using a password manager, and perhaps URI should pay for it.
3. CIO Update
   1. Working on SLAs (Service Level Agreement) to reflect the proportional assessments that are charged to college so there is a clear understanding of what they are paying for. How involved does IT Gov want? What discussions should we have moving forward?
      1. Peer institutions have varying levels of detail. URI is going to shoot for a happy-medium.
      2. Marta: sometimes it’s easier to say what is not a priority since URI offers so much.
   2. The budget planning sessions have already started for next year. It was submitted to the State of RI on September 30. URI requested an increase of $4M for ITS annually moving forward earmarked to ERP project to Workday.
      1. This year, ITS is operating in an inadvertent budget deficit of $700,000.
      2. Meeting with President, Provost, and AVP A&F on Monday to discuss what to do moving forward with the deficit.
   3. Nearing final decisions with Workday, need to meet their deadline, Board of Trustees meeting date for approval.
      1. Assessing the risk of the two options, the lack of staffing in Admin Apps (11 staff when needing 25-30, and of those 11 5 retiring in next 3 years).
         1. HR Payroll and Finance are the modules. Student Information is not yet. It is not just an IT decision; it is a group decision at the university.
            1. Dean would like either he or his team to be involved in any conversations with WD Student Information. It is not where it should be yet; it is their weakest product form what he’s heard.

GF would appreciate having those conversations with people from Dean’s network as he’s only gotten to hear the tech talk.

* + - * 1. Sanjay: would some of this be covered in the FitGap and readiness analysis? GF: yes, we expect that report by mid-October, but please not it is a cursory report as e had to keep the cost under $20K.
        2. Marta: when reporting out information, it would be helpful to have a document with a global vision, including process.

1. IT Strategic Plan 12-14 Strategic Priorities
   1. Can we form a group of 3-4 people to review the URI SP and the ITS SP to whittle down the ITS SP to a manageable. Ian, Amanda, and Lindsey volunteered, and GF will send an email for people to respond to if they were not comfortable answering here.
2. Subcommittee Interest / Assignments
   1. Proposing to make IT Gov a little smaller and using committees to focus on specific areas.
      1. Noah: all stakeholders are minimally represented in IT Gov’s current format and that is important so there isn’t a lot of room to shrink the committee as it stands. The subcommittee structure would be useful.
      2. Michael G: agrees with Noah’s statement about the stakeholders. The constituency input is incredibly valuable. Plus, an expansion of time when serving on subcommittees may result in inactivity.
      3. John Stringer: subcommittees will allow us to get deeper into some areas that need more focus and work. Perhaps make them Ad Hoc committees and include people not on IT Gov.
      4. There are general concerns that the IT Gov group do not have enough expertise, so perhaps adding staff with the expertise. And there aren’t sufficient connections between leadership and managers and IT Gov.
3. Open Forum
   1. Upcoming Meeting
      1. Next meeting is Wednesday, November 6, 2024, at 11:00 AM via Zoom.