**IT Gov Minutes**

December 6, 2023

Via Zoom

**Attendees:** Noah Daniels, Brenton DeBoef (absent), Melissa Frost, Brandon Fuller, Marta Gomez-Chiarri (absent), Michael Greenfield, Amanda Izenstark, Shaun Kavanagh, Karlis Kaugars, Michael Khalfayan, Kara Larsen, Ian Lester, Dean Libutti, Matt McDonald (absent), Sanjay Kumar Mupparapu, John Stringer

**Guest:** None

1. Approval of Minutes
   1. November 2023
   2. Karlis moved to approve minutes as presented.
   3. All present voted to approve.
2. CIO Updates
   1. Progress in hiring with many positions open.
      1. Security candidate ready to make offer.
      2. Three project-oriented roles in process: change management, training manager, communications manager. Closes December 11. Pools look decent.
      3. Research computational scientist with AI technologies posted.
   2. Research and Teaching & Learning groups are moving to space formerly occupied by DataSpark in the library.
3. Project Status Updates
   1. URIFAE holding presentations for their own ERP system: Affinquest CRM (which looks really slick) and Ellucian CRM (Banner system which has been updated).
      1. These plus other systems will require a great deal of integration.
      2. We are now searching for an integration specialist.
   2. Security Training
      1. Last year we had 93% completion, and the numbers are very positive this year too.
      2. As we approach deadline we will continue outreach.
      3. Process of turning off SSO to everything except for the training site had remarkable results.
      4. Sanjay: as we approach deadline, will ITS send a list to areas of those who haven’t complied?
         1. Karlis: this is touchy and varies from department to department by what leadership prefers.
   3. Amanda: eCampus update was problematic for some of her students with payroll and registration. Moving ahead, can these dates be coordinated better?
      1. Karlis: we coordinate with the system owners (AMC, Angela, Dean in this case) however it’s always challenging since there are always deadlines; we do our best to minimize impact. With move over to Workday and splitting HR and Finance, this will lessen greatly.
4. URI Policies and Standards (Mike Khalfayan)
   1. Background: Audit in late summer / early fall and were noted for not having these policies in place. The auditors wanted these as gap plugs for the Endpoint Protection and Compliance policies. We need to have them in place by January when we are re-audited.
      1. Change Management
         1. Kara: some are labeled policy some are process, protocol, guidelines, or procedure. If it’s a policy it needs to go through the full APC committee. If labeled process they do not.
         2. Karlis: the core focus of the audit is on finance that run completely independent from ITS and running on an unsupported IT system. We need guidelines that relate to all systems on campus.
         3. Noah: what about the non-finance systems that are already air gapped?
            1. Karlis: based on our past conversations, he will remind the auditors of this.
         4. The committee approved with one abstaining (Kara).
      2. Service Provider
         1. Michael G: higher education vendor assessment toolkit questionnaire: is it established or is ITS creating it? Is it an external standard?
            1. Mike K: yes, it’s through EDUCAUSE.
         2. John: re: sections 8 & 9: will the reports be available to the campus community?
            1. Mike K: no, not campus wide except for the approved list which is available in ServiceNow.
         3. Subject to clarifying language about the HECVAT, any issues?
         4. The committee approved with one abstaining (Kara).
      3. Vulnerability Management
         1. Michael G: section 4 timeframes, which is worse: critical or high, and how distinguish high or above?
            1. Karlis: risk ratings and vulnerability ratings
            2. Mike K: depends on what the risk is to determine critical or high; critical is more severe than high: will adjust the terminology and order.
         2. The committee approved with two abstaining (Kara and Dean).
      4. Patch Management
         1. Michael G: section 4 Qualys had very specific instruction as opposed to others. Is there a reason?
            1. Karlis: we are having a hard to ascertaining who has responsibility for what machine by the way people name machines.
         2. Michael G: there were very specific times given for updates. How will this mesh with downtimes, class times, etc.? Should flexibility / deferral be mentioned in the guidelines?
            1. Mike K: Qualys allows the user to defer or update and it will remind the user if they’ve deferred. Will note change in guideline.
         3. Ian: ITS Hostname Standard: there needs to be a list of approved options, so machines remain in compliance with endpoint compliance standards.
            1. Mike K: we can add language for that.
         4. The committee unanimously approved.
      5. Information Security Program
         1. Michael G: section 4 policy statements seem to be definitions, but they are otherwise the actual program. He can help craft more clarifying language.
         2. The committee unanimously approved.
      6. Access and Management
         1. John: service accounts and who has access to them is going to be a task.
            1. Mike K: inventory and review with the AD team needs to be tracked and tied to HR information when people leave. It’s going to be a big and important lift.
         2. Michael G: emeritus faculty separation and deprovisioning?
            1. Karlis: emeritus status is defined by the Provost’s Office and it’s termination by passing away.
         3. Michael G: privilege and administrative accounts: naming and identification seem confusing.
            1. Mike K: explained the security by obscurity intent.
      7. An email will continue this conversation and voting as time ran over.
5. Open Forum
   1. Upcoming Meetings
      1. Next meeting is WED 01/03/2024 at 9 AM via Zoom.